

**INDIAN ELECTRIC COOPERATIVE, INC.**

**POSITION DESCRIPTION**

**Line Clearance Tree Trimmer Apprentice**

**Department:** Operations  
**Reports to:** Line Clearance Tree Trimmer Foreman  
**Responsible for:** Non-Supervisory Position

**I. SPECIFICATIONS**

**Education:** High-school graduate or proof of equivalency required.

**Experience: Line Clearance Tree Trimmer Apprentice Level I**

Must have basic knowledge of Right-of-Way work including proper equipment and tool handling and basic chainsaw knowledge and repair. Should have basic knowledge of chipper safety, use and inspection. Experience in removal of vegetation around power lines, power line construction and electrical equipment is preferred. Possessing a Certified Applicators License (herbicide) is highly preferred.

**Line Clearance Tree Trimmer Apprentice Levels II, III**

Must successfully complete the training required for Line Clearance Tree Trimmer Apprentice Level I, and be fully qualified to meet all job requirements of the respective classification.

**Abilities and Skills:** Functions include, but are not limited to, providing skills necessary to clear and maintain right-of-way to provide a reliable electric system; working with individuals and groups; submitting reports as required; and explaining programs and policies of IEC to potential consumers. Apprentice will be required to understand applicable job requirements of each class. Apprentice will be expected to learn new techniques and procedures, including the operation of specialized equipment. Apprentice must live within forty-five driving minutes of the cooperative headquarters and must have and maintain an Oklahoma Class A driver's license with a Tanker endorsement or can obtain one within 6 months. Must be familiar with, and adhere to, the manufacturers' recommendations for care, maintenance, safe use, and safe working load limits of tools and equipment while used in ROW. Must be certified in First Aid, CPR and AED or can become certified within one year.

**Working Conditions:** Outside work in all kinds of weather. Must be willing to be on-call in inclement weather and during emergency conditions. Must be willing to attend courses relating to his/her area of work.

## II. RESPONSIBILITIES AND DUTIES

The Line Clearance Tree Trimmer Apprentice position is an accumulative progression of training and experience. All activities follow the program's objective; namely, the provision of specialized technical skills used in constructing, operating, and maintaining a reliable electric system for members. Specific responsibilities and duties include the following:

### A. Line Clearance Tree Trimmer Apprentice Level I

The beginning of training will focus on basic knowledge of right-of-way procedures, equipment, and tools.

#### **SKILLS AND KNOWLEDGE**

Apprentice will be expected to perform the duties listed below in addition to requirements listed in abilities and skills portion of the job description.

1. Have an introductory knowledge of ROW equipment and hand tool use and preventative maintenance.
2. Basic knowledge of ROW equipment set up and positioning.
3. Perform clearing of Secondary lines using either an aerial unit or side trimmer.
4. Basic knowledge of rope knots and their application (Test Required).
5. Knowledge and recognition of trees. (Test Required)
6. Other duties as assigned.

#### **SAFETY PRACTICES AND TRAINING**

Apprentice will have knowledge of and follow all safety procedures. Certified in bucket rescue.

#### **SUPERVISION, TRAINING PERIOD, AND PROGRESSION**

Capable of ground operations. Capable of cutting and trimming secondary wiring from bucket or side trimmer.

### B. Line Clearance Tree Trimmer Apprentice Level II

Apprentice Level II must meet all requirements of lower level and will receive progressively challenging assignments toward achieving the skills and knowledge for a Line Clearance Tree Trimmer.

#### **SKILLS AND KNOWLEDGE**

Apprentice will be expected to perform the duties listed below in addition to other duties listed on the Apprentice Level II checklist.

1. Obtain Certified Applicators License (herbicide). (Test Required)
2. Perform aerial work or side trimmer work within M.A.D.

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around primary lines under direct supervision.

3. Recognize and report potential problems related to IEC power lines. (Test Required)
4. Proficient in ROW equipment setup and use. (Certified by ROW Supervisor).
5. Other duties as assigned.

### **SAFETY PRACTICES AND TRAINING**

Perform tree climbing and bucket rescue.

### **SUPERVISION, TRAINING PERIOD, AND PROGRESSION**

Read and understand IEC staking sheets, IEC maps, and determine locations using company issued devices.

## **C. Line Clearance Tree Trimmer Apprentice Level III**

Apprentice Level III must meet all requirements of lower levels and will receive progressively challenging assignments toward achieving the skills and knowledge for a Line Clearance Tree Trimmer.

### **SKILLS AND KNOWLEDGE**

Apprentice will be expected to perform the duties listed below in addition to other duties listed on the Apprentice Level III checklist.

1. Safely and proficiently Operate ROW equipment or aerial units around **energized** lines.
2. Perform all climbing, roping and saddle work from Trees under supervision. (Test Required)
3. Perform all minor and some major repairs on ROW equipment.
4. Must meet all requirements set forth by the International Society of Arboriculture and be accepted to sit for the ISA Certified Arborists Exam.
5. Other duties as assigned.

### **SAFETY PRACTICES AND TRAINING**

Apprentice III will safely remove all overhanging limbs and branches above power lines without the aid of a bucket truck. Apprentice III will practice all safety procedures to the highest standards.

### **SUPERVISION, TRAINING PERIOD AND PROGRESSION**

Effectively train lower-level apprentices. Organize and schedule ROW work. Possess good written and oral skills. Keep clear, accurate records of day's activities. Have knowledge of and comply with all OSHA standards regarding ROW work including all

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RUS/IEC ROW standards and procedures.  
Final exam is required.

### **III. PHYSICAL REQUIREMENTS**

Must meet and maintain all physical requirements as outlined on the attached physical requirements sheet that is incorporated as a part of this job description.

### **IV. SAFETY SENSITIVE CLASSIFICATION**

This classification is a “safety sensitive” position as defined by the United States Department of Transportation drug and alcohol testing regulations, the Oklahoma Standards for Workplace Drug and Alcohol Testing Act and/or Oklahoma Medical Marijuana laws. Under the Federal Motor Carrier Safety Regulations (FMCSRs), a person is not physically qualified to drive a CMV if he or she uses any Schedule I controlled substance such as marijuana. Accordingly, a CMV driver may not use marijuana even if is recommended by a licensed medical practitioner. As a “safety sensitive” classification, you will be subject to drug and alcohol testing, including random testing. Marijuana is one of the substances included in the drug panel screening. Possession of a medical marijuana license will not excuse you from the testing process, or the consequences of testing positive for marijuana.

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Date

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Signature

<b>IMPORTANT:</b> According to current laws, management reserves the right to change job duties or working schedules to accommodate individuals with disabilities.
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## Job Description – Physical Requirements

Job Title: \_\_\_\_\_

Department: \_\_\_\_\_

Mark the appropriate box for the following items to describe the extent to which each specific activity is performed:

NUMBER OF HOURS PER DAY						NUMBER OF HOURS PER DAY					
Activity	0	1-2	3-4	5-6	7+		0	1-2	3-4	5-6	7+
						<b><u>Repetitive Use of Hands</u></b>					
Sitting						Unilateral					
Standing						Bilateral					
Walking						<b><u>Grasping</u></b>					
Bending						Unilateral					
Crawling						Bilateral					
Climbing						<b><u>Fine Dexterity</u></b>					
Reaching						Unilateral					
Crouching						Bilateral					
Kneeling						<b><u>Repetitive Foot Control</u></b>					
Balancing						Unilateral					
Push/Pull						Bilateral					

WEIGHT HANDLING PER WEEK						WEIGHT HANDLING PER WEEK					
<b><u>Lift &amp; Carry</u></b>	0 HR.	1-10 HR.	10-15 HR.	15-30 HR.	30+ HR.		0 HR.	1-10 HR.	10-15 HR.	15-30 HR.	30+ HR.
- 10 Lbs						- 10 Lbs					
11 to 25 Lbs						11 to 25 Lbs					
26 to 50 Lbs						26 to 50 Lbs					
51 to 75 Lbs						51 to 75 Lbs					
76 to 100 Lbs						76 to 100 Lbs					
+ 100 Lbs						+ 100 Lbs					

Comments: \_\_\_\_\_

Required to climb:    Utility Poles    Trees    Other \_\_\_\_\_

Exposure to dust, gas, or fumes:    Yes    No                      Comments: \_\_\_\_\_

Special safety equipment used:    Hard Hat    Safety Glasses    Hearing Protection    Foot Protection  
    Hand Protection    Class 3 Gloves    Class 0 Gloves    Rubber Sleeves    Harness    Other: \_\_\_\_\_

Exposure to extreme changes in temperature or humidity:    Yes    No                      Comments: \_\_\_\_\_

Employee works:    Inside \_\_\_\_\_%    Outside \_\_\_\_\_%    Total: 100 %

Employees Signature: \_\_\_\_\_                      Date: \_\_\_\_\_